



GHN is currently seeking a **Service Executive**.

**Description:**

A Service Executive acts as a trusted advisor to GHN's customer base creating client vision and loyalty related to GHN RCM solutions as well as ensuring strategic plans are initiated and executed. The role is responsible for identifying choke points and execution risks with prompt mitigation ensuring that lessons learned are incorporated into future opportunities.

**Job responsibilities:**

100% customer retention. 100% client reference base. 100% penetration of GHN RCM solutions. Our Service Executives participate at a strategic level in business and service delivery creating loyalty and adding new value to our client's business through implementing strategic solutions, new technology, as well as ensuring the delivery of consistent value-added services and industry expertise.

**Position requirements:**

Strong organization and multitasking skills, ability to negotiate and influence others to action, exceptional interpersonal and communication skills. Knowledge of CMS 1450 and CMS1500 forms, and ANSI electronic billing formats. Identify and analyze issues encountered during service or implementation deployment and provide appropriate solutions. Travel to client/prospect sites when applicable. Participation including travel and presentations at client organizational meetings, trade shows, webinars and other meetings as needed. Proficient at working in a changing, entrepreneurial, fast-paced, collaborative, project oriented environment.

**Education requirements:**

Healthcare background is essential. Proven success as a strategic thinker with strong communications, analytical and problem solving skills. 5+ years of customer relationship management and/or account management experience. A degree in Business Administration or Information Systems or equivalent work experience in the healthcare marketplace is desired.

**Offers:**

Competitive compensation and benefits, talented and upbeat staffing team focused on the quality of your career, security of working for a solid company.

**Location:**

Dallas, TX